

2020 Clarissa Hug Teacher of the Year Award Nomination Information

The Council for Exceptional Children (CEC) is a professional association of educators dedicated to advancing the success of children with exceptionalities. CEC accomplishes its mission through advocacy, standards, and professional development.

The CEC Clarissa Hug Teacher of the Year Award recognizes a CEC member (teacher or related service provider) who currently provides direct services to students with exceptionalities and is an outstanding member of the profession. His or her work exemplifies the best in special education teaching and reflects significant, documented educational success for students, continued professional development, and the highest standards of educational quality.

Nominations may be made by an individual, CEC-affiliated organization (i.e., unit, chapter, division, or subdivision), educational organization, or community group.

Award Benefits

The Teacher of the Year Award recipient will:

- Be recognized and receive a commemorative plaque at an awards ceremony during the CEC 2020 Convention & Expo, Feb. 5–8 in Portland, Oregon
- Be invited to attend the CEC 2020 Convention & Expo compliments of CEC (CEC will cover the recipient's registration and hotel reservation)
- Receive a \$500 cash award
- Be featured in a press release on the CEC website (cec.sped.org)
- Act as a CEC spokesperson for the media
- Consider invitations from CEC units and divisions to speak at conferences and other events

Eligibility Requirements

The Teacher of the Year Award recipient will:

- Be a current CEC member at the time of nomination **and** have been a CEC member for at least 5 years (these years of membership may be non-consecutive)
- Currently provide direct services to students with exceptionalities
- Hold professional certification in the area in which he or she provides services
- Engage in work consistent with CEC's mission statement, as stated above
- Posthumous nominations are not accepted

Award Selection Considerations

- The CEC Honors Committee has the authority to give only one CEC Clarissa Hug Teacher of the Year Award or opt not to grant the award in any given year

Required Materials

- The nomination packet is divided into five sections:
 1. Nominee Responses to Areas of Award Relevance
 2. Resumé or Vitae of Nominee
 3. Letters of Recommendation
 - Please include **up to three letters of recommendation** from colleagues, supervisors, or other professionals documenting the nominee's efforts in meeting the award criteria.
 4. Testimonials
 - **Three testimonials** from students, parents, or colleagues of the nominee's ability to inspire students.
 5. Nominee Photo
 - **One high-resolution color headshot photo** of the nominee in JPG or PNG format. The photo must be print-quality.

Rules and Instructions for Nomination

- All nomination materials (including letters of recommendation and other nomination materials) must be submitted to CEC Headquarters **by July 15, 2019**.
- **Nominations will be accepted electronically** via the following Survey Monkey link: <https://www.surveymonkey.com/r/2020TOY>
- Supporting materials may be scanned and included as images or PDF files if necessary. If you are unable to upload them in the electronic submission form, you may send them by email to alexandrag@cec.sped.org.
- Please use the file name to clearly label each section and all nomination materials (e.g., "John_Smith_2020_TOY_Award.doc" or John_Smith_TOY_Nomination_Form.doc")
- All materials submitted become the property of CEC and will not be returned.
- Nominations may be made by a CEC-affiliated organization (unit, chapter, division, or subdivision), an individual (principal, CEC member, fellow teacher/colleague, student, parent, self), an educational organization (school, parent group, etc.), or a community group. Only one nomination will be accepted from each CEC-affiliated organization in any given year.

For questions, please contact Alexandra Garvey at alexandrag@cec.sped.org.